

July, 2016

Dear Families,

Hello and welcome to IHM Pre-K3's! Before you know it, it will be time to bring your little one to school. In preparation for this event, this letter and enclosed information will give you a schedule of events for the first week of school, and hopefully answer some of your questions.

There will be a "Cubby Conference" scheduled with each family on Friday, August 26th. Your child's scheduled time and grouping is attached to this letter. If this time is not convenient for you, please email me at amcintyre@ihmschoolmd.org as soon as possible so that we can reschedule your time. The visits will be in the classroom, and will take approximately 15 minutes. Please bring your child with you so we can meet with both parent and child (if possible, no siblings please). During the visit, we will explain the program and answer any questions you may have. Please bring the following items with you on that day:

- Getting to know you sheet (enclosed in this packet)
- Welcome to Pre-K3 form (enclosed in this packet)
- Health/Immunization Forms (if not already returned - these are due by August 1st)
- Supplies (items are listed on the attached Pre-K3 information sheet)
- Activity Fee of \$35.00 (checks payable to IHM School)

In order to help ease any separation anxiety, we will have a gradual entrance to school on Monday, August 29th and Tuesday, August 30th. Students will attend school on both of these days for only 90 minutes. Group A students will meet from 8:00a.m. to 9:30a.m., and Group B students will meet from 10:00a.m. to 11:30a.m.

On Wednesday, August 31st, we will have a half day with ALL the students. Dismissal will be at 11:30. Our regular schedule begins Thursday, September 1st. Dismissal is at 11:30 for $\frac{1}{2}$ day students, and at 2:45 for full day students. These gradual entrance days are an important time to help your child feel comfortable and learn the routine.

Each child is a precious gift from God - to be loved, cherished, and nurtured. Through loving guidance and mutual respect, we hope to develop in each child a positive attitude toward learning. We look forward to meeting you and experiencing a wonderful school year together!

Sincerely,

Mrs. Ana McIntyre - Lead Teacher
Mrs. Stacie Handley - Assistant Teacher

IMPORTANT DATES TO REMEMBER:

Friday, August 26th - "Cubby Conference" day (refer to attached schedule)

Monday, August 29th and Tuesday, August 30th - Gradual Start Schedule

Group A attends 8:00 a.m. - 9:30 a.m.

Group B attends 10:00 a.m. - 11:30 a.m.

Wednesday, August 31st - 11:30 dismissal for ALL students ($\frac{1}{2}$ day)

Thursday, September 1st - Regular Schedule begins

$\frac{1}{2}$ day students dismiss at 11:30

Full day students dismiss at 2:45

